

Republika ng Pilipinas  
Lungsod ng Dagupan  
**TANGGAPAN NG SANGGUNIANG PANLUNGSOD**  
-oOo

**EXCERPT FROM THE MINUTES OF THE 8th REGULAR SESSION OF THE 12<sup>th</sup> SANGGUNIANG PANLUNGSOD, DAGUPAN CITY, HELD AT THE SP SESSION HALL ON AUGUST 4, 2025.**

PRESENT:

Hon. Dean Bryan L. Kua	City Vice Mayor & Presiding Officer
Hon. Jose Netu M. Tamayo	Presiding Officer Pro Tempore, Member
Hon. Karlos Liberato E. Reyna IV	Deputy Presiding Officer Pro Tempore, Member
Hon. Michael B. Fernandez	Floor Leader, Member
Hon. Jeslito C. Seen	Assistant Floor Leader, Member
Hon. Christel Hilary U. Paras	City Councilor, Member
Hon. Danielle Francine B. Canto	City Councilor, Member
Hon. Luis M. Samson, Jr.	City Councilor, Member
Hon. Marvin DV. Fabia	City Councilor, Member
Hon. Jalice D. Cayabyab, M.D.	City Councilor, Member
Hon. Maria Librada Fe M. Reyna	City Councilor, Member
Hon. Marcelino DS. Fernandez	Liga ng mga Barangay President, Ex-Officio Member
Hon. Bradley Claude C. Benavides	Pederasyon ng mga Sangguniang Kabataan President, Ex-Officio Member

ABSENT:

NONE

-----  
**ORDINANCE NO. 2333-2025**

**AN ORDINANCE INSTITUTIONALIZING THE HOME VISIT PROGRAM OF THE CITY OF DAGUPAN AND PROVIDING FUNDS THEREFOR.**

**WHEREAS**, the City Government of Dagupan recognizes the importance of bringing government services closer to the people through proactive outreach programs:

**WHEREAS**, the Home Visit Program has proven to be an effective mechanism in identifying and addressing the needs of vulnerable families, persons with disabilities, senior citizens, malnourished children, and other marginalized sectors;

**WHEREAS**, there is a need to institutionalize this program to ensure its continuity, consistency, and integration into the regular services of the local governments;

**NOW THEREFORE**, on joint motion of Councilors Jalice D. Cayabyab, Jose Netu M.. Tamayo, and Michael B. Fernandez, duly seconded by Councilor Marcelino D. Fernandez be it ordained by the Sangguniang Panlungsod of Dagupan City assembled that:

**SECTION 1. TITLE.**

This Ordinance shall be known as the "Home Visit Program Ordinance of Dagupan City."

**SECTION 2. DECLARATION OF POLICY.**

It is hereby declared the policy of the City Government of Dagupan to provide inclusive, accessible, and responsive social services through direct community engagement, particularly to sectors requiring immediate government attention.

**SECTION 3. INSTITUTIONALIZATION OF THE PROGRAM.**



The Home Visit Program is hereby institutionalized as a regular program of the City Government of Dagupan under the Office of the City Mayor, in coordination with the City Social Welfare and Development Office (CSWDO), City Health Office (CHO), and other concerned departments.

**SECTION 4. OBJECTIVES.** The program shall have the following objectives:

- a. To assess the actual living conditions of households in the city;
- b. To identify urgent medical, social, nutritional, and educational needs;
- c. To provide immediate intervention or referral to appropriate agencies;
- d. To strengthen the City's database for effective social protection planning.

**SECTION 5. COVERAGE.**

Home Visit Program shall cover all barangays of Dagupan City, with priority given to indigent, vulnerable, and underserved families.

**SECTION 6. IMPLEMENTING MECHANISM**

A composite team composed of representatives from the CSWDO, CHO, Barangay Officials, and other related agencies shall conduct regular home visits. The City Mayor may issue Executive Orders or directives for the creation of task forces or special teams, as needed.

**SECTION 7. FUNDING.**

The necessary funds for the implementation of this Ordinance shall be sourced from the General Fund of the City Government or other sources as may be identified by the City Budget Office and approved by the Sangguniang Panlungsod.

**SECTION 8. REPORTING AND MONITORING.**

The CSWDO, in coordination with other implementing offices, shall submit quarterly reports to the Office of the Mayor and the Sangguniang Panlungsod on the accomplishments, challenges, and recommendations regarding the program.

**SECTION 9. SEPARABILITY CLAUSE.**

If any provision of this Ordinance is declared invalid or unconstitutional, the remaining provisions not affected thereby shall remain in full force and effect.

**SECTION 10. EFFECTIVITY**

This Ordinance shall take effect immediately upon approval and publication as required by law.


**ENACTED UNANIMOUSLY.** -----

Principal Authors:

**COUNCILOR DANIELLE FRANCINE B. CANTO**  
**COUNCILOR JALICE D. CAYABYAB, M.D.**  
**COUNCILOR MICHAEL B. FERNANDEZ**

  
**DEAN BRYAN L. KUA**  
City Vice Mayor & Presiding Officer

ATTESTED:  
  
**RYAN C. RAVANZO**  
City Secretary

  
**BELEN T. FERNANDEZ**  
City Mayor  
Date: 8/20/2025