

Republika ng Pilipinas
Lungsod ng Dagupan
TANGGAPAN NG SANGGUNIANG PANLUNGSOD

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EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG PANLUNGSOD, DAGUPAN CITY, HELD AT THE SANGGUNIANG PANLUNGSOD SESSION HALL ON JUNE 18, 2020.

PRESENT:

Hon. Dean Bryan L. Kua	City Vice Mayor & Presiding Officer
Hon. Karlos Liberato E. Reyna IV	Presiding Officer Pro Tempore, Member
Hon. Jose Netu M. Tamayo	Deputy Presiding Officer, Member
Hon. Michael B. Fernandez	Majority Floor Leader, Member
Hon. Dennis C. Canto	Second Asst. Majority Floor Leader, Member
Hon. Celia C. Lim	Asst. Minority Floor Leader, Member
Hon. Cisco Jay P. Flores	City Councilor, Member
Hon. Teresa T. Coquia	City Councilor, Member
Hon. Marcelino D. Fernandez	Liga ng mga Barangay President, Ex-Officio Member

ABSENT:

Hon. Luis M. Samson, Jr.	Asst. Majority Floor Leader, Member (O.B.)
Hon. Maria Librada Fe M. Reyna	Minority Floor Leader, Member (O.B.)
Hon. Marvin V. Fabia	City Councilor, Member (O.B.)
Hon. Joshua Bon Bon F. Bugayong	Pederasyon ng mga Sangguniang Kabataan President, Ex-Officio Member (O.B.)

ORDINANCE NO. 2205-2020

ADOPTING THE SANGGUNIANG PANLUNGSOD COMPREHENSIVE LEGISLATIVE INFORMATION, RESEARCH AND ARCHIVES MANAGEMENT PROGRAM.

Explanatory Note

The main goal for producing legislation is to give legal effect to a government policy decision for deliberate change to address a social, economic or political need. If the Sangguniang Panlungsod of Dagupan is to achieve effective legislative intervention, this require legislation to be of a quality that is appropriate for effecting the policy outcome for which it was formulated and implemented.

It is important for our beloved city which is seeking to effect changes that will assist with overcoming Dagupan's developmental challenges and in reducing poverty. The

changes should also facilitate overcoming and alleviating powerlessness, and the enhancement of living conditions and quality of life. Good governance programs often rely on some level of legislative intervention for effecting foundational policy and legal reforms, which are prerequisite for building a framework for change. Legislative intervention also facilitates the successful implementation of the Dagupan's activities and deliverables, in keeping with developmental objectives for social welfare and economic growth.

The undersigned therefore proposes that in order to achieve quality and getting better legislation by improving efficacy, effectiveness and efficiency, we must act strongly by strengthening the Sanggunian's legislative and research program

ORDINANCE NO. 2205-2020

ADOPTING THE SANGGUNIANG PANLUNGSOD COMPREHENSIVE LEGISLATIVE INFORMATION, RESEARCH AND ARCHIVES MANAGEMENT PROGRAM

WHEREAS, the Sangguniang Panlungsod has approved Resolution No. 7555-2019, as amended by Resolution No. 7677-2020, otherwise known as the "ADOPTING A NEW COMPREHENSIVE SET OF INTERNAL RULES OF PROCEDURE FOR THE SANGGUNIANG PANLUNGSOD OF THE CITY OF DAGUPAN" which now authorizes the conduct of two (2) separate regular sessions in a week, apart from special sessions whenever necessary in accordance with such rules;

WHEREAS, this body adheres to good governance and innovation practices and recognizes the need to address the ever growing demands and complexities of governing a robust city.

WHEREAS, this body intends to further improve its legislative functions that would be responsive both the current and the future needs through strong and sustained research and development;

WHEREAS, effective legislative intervention matters for effecting government policies and it is dependent upon legislation being of a quality that is capable of achieving the outcome for which it was formulated and implemented;

WHEREAS, whether there is legislative quality is dependent on the quality of the substantive content of legislation, the quality of the form and language of legislation, the

quality of the operation of legislation and the quality of the processes for producing and implementing legislation;

WHEREAS, this Sanggunian further deems it essential and imperative to modernize the legislative information, research, and archiving system by making it more attuned to the latest technological advancement available in the digital information age thus enabling efficient and effective delivery of its services to the public;

WHEREAS, there is an imperative need to strengthen the Secretariat operations through a stronger research and development strategies;

NOW, THEREFORE, on joint motion of Councilors Michael B. Fernandez, Jose Netu M. Tamayo, Dennis C. Canto, and Celia C. Lim, duly and jointly seconded by Councilors Karlos Liberato E. Reyna IV, Cisco Jay P. Flores, Teresa T. Coquia, and Marcelino D. Fernandez, be it ordained by the Sangguniang Panlungsod in regular session assembled that:

SECTION 1. TITLE. This Ordinance shall hereinafter be called as "THE SANGGUNIANG PANLUNGSOD COMPREHENSIVE LEGISLATIVE INFORMATION, RESEARCH AND ARCHIVES MANAGEMENT PROGRAM ORDINANCE OF DAGUPAN CITY 2020"

SECTION 2. STATEMENT OF OBJECTIVES. This Ordinance is hereby enacted pursuant to the following objectives:

1. To pursue quality legislation by providing ample support to the functional elements of law-creating and implementing processes with the end-goal of assisting the local chief executive in the effective management of the City Government and in the delivery of basic services.
2. To establish a research-oriented platform for achieving quality and effective legislation that would assist in strengthening the city's legal framework in a manner that supports economic and social reform, and the progressive improvement of governance and the rule of law.
3. To develop and strengthen the management capabilities of all Sanggunian members and its staff complement in acquiring, handling, organizing, securing and disposing relevant data for efficient local government operations through the adoption of information technology (IT) programs, processes and solutions.

4. To upgrade and enhances not only the intellectual capability of the Secretariat but also its technical competence in support to the Sanggunian's office duty and commitment to be responsive, active and sensitive to the needs of the people.

SECTION 3. INFORMATION COMMUNICATIONS TECHNOLOGY.

3.1. USE OF TECHNOLOGY; VIRTUAL SESSION. Consistent with the spirit and intent of Resolution No. 7555-2019, Section 29, paragraphs 4 and 5, the Sanggunian Panlungsod shall be properly equipped and be capable of conducting Regular/Special sessions as well as Public/Committee Hearings through the efficient use of the latest information technology tools and/or solutions, in order to enrich the quality and widen the reach and coverage of stakeholder participation in the legislative and policy-making process.

3.2 DIGITIZATION OF RECORDS, PROCESSES AND PROCEDURES. The Sanggunian shall acquire a legislative information and management system to improve and strengthen its technical and administrative capability to effectively discharge its duties by ensuring the effective and efficient management of its records, processes and procedures. As a modern tool, its features and functions include but are not limited to the following:

1. It is a database of proposed and approved resolutions/ordinances of the Sangguniang Panglungsod as well as those from the barangays, letters, memos, and communications.
2. It keeps track of the status of proposed resolutions/ordinances, petitions, requests and resolutions/ordinances from different barangays of the city.
3. It automates the preparation of agenda, minutes, committee reports/referrals and legislator's attendance and accomplishment reports.
4. It automates the arrangement of legislative enactments according to subject matter thus, avoiding the duplication of legislative measures;
5. It generates a paperless agenda into a digital format as well as an attached scanned PDF file. Each item in the agenda is hyperlinked when viewed on its full context;
6. Accesses the full text of resolutions, ordinances and minutes of the session in standard digital format.
7. It allows the access, viewing and printing of scanned attachments as supporting documents from the different barangays and other local and national agencies in standard digital format.



8. It minimizes time spent on administrative tasks thus affording the staff more time for research, technical analysis and conceptualization of resolutions & ordinances that consequently impacts the lives of constituents of the city.

3.3 WEBSITE. The Sanggunian shall create and maintain an official social media platform to serve as an online repository of local ordinances, resolutions, notices, decisions, announcements and other official records for purposes of transparency, consistent with the intent of the 1987 Constitution on the people's right to information on matters of public concern.

SECTION 4. ESTABLISHMENT OF A LEGISLATIVE RESEARCH SERVICE.

There shall be a Legislative Research Service that shall officially serve the Sangguniang Panlungsod whose functions shall be overseen by the Sanggunian Secretary. Towards this end, general references on new and updated laws and policies, legislation, jurisprudence, journals and other documents, including relevant digital or electronic subscriptions thereof, shall be procured and/or obtained and maintained.

SECTION 5. LEGISLATIVE LIBRARY AND ARCHIVES. The Sanggunian deems it crucial to provide utmost priority for the preservation of legislative documents and records, not only as a fundamental instrument for efficient and effective governance but also as an essential tool for the preservation of city's history in policy-making, there shall be a legislative library and archives which will serve as repository of all the legislative documents produced and acquired by the Sangguniang Panglungsod through the years from 1947 to the present.

This shall be the source of written research and information materials for the Sangguniang Panlungsod members and staff, as well as the different agencies or individuals, including the general public, especially students, doing research and studies on legislative matters.

SECTION 6. PARTICIPATION IN TRAININGS, SEMINARS AND CONFERENCES. The Sangguniang Panlungsod recognizes the need for its members and all staff complement by constantly updating its basic skills, knowledge and competence on legislation and related matters through attendance to relevant trainings, seminars and conferences, duly authorized by the Department of Interior and Local Government or the appropriate government agency.

SECTION 7. CONSULTANCY. In order to further enhance the effectiveness of various standing committees, the Sangguniang Panlungsod shall engage the services of qualified Consultants who shall providing separate and specialized advice and/or opinion independent from the City Executive Departments in order to preserve the check and

balance doctrine between the executive and legislative branches, on the following subject matters of public concern:

- a. Agriculture and Fisheries
- b. Barangay Affairs
- c. Public Health and Sanitation
- d. Finance, Budget and Appropriations
- e. Arts, Culture and Heritage
- f. Environment and Natural Resources
- g. Finance, Revenue Generation and Investment
- h. Sports and Youth Development
- i. Architecture, Urban and Environmental Planning
- j. Civil Service and Appointments
- k. Consumer Protection
- l. Social Welfare and Community Development
- m. Cooperatives and Livelihood Development
- n. Dangerous Drugs
- o. Disaster Relief Services and Climate Change Adaptation
- p. Economic Affairs
- q. Education and Scholarship Program
- r. Games and Amusement
- s. Good Government, Ethics and Public Accountability
- t. Labor and Employment
- u. Land Utilization
- v. Local and International Relations
- w. Peace and Order
- x. People's Participation
- y. Population and Demography
- z. Poverty Alleviation
- aa. Public Information, Mass Media and Information and Communications Technology
- bb. Public Markets
- cc. Public Works and Infrastructure
- dd. Senior Citizens Affairs
- ee. Social Welfare and Development
- ff. Tourism
- gg. Trade and Industry
- hh. Transportation and Public Utilities, Road and Traffic Management
- ii. Women, Children and Family Relations
- jj. Youth and Sports Development
- kk. Administrative Investigations and Other Quasi-Judicial Functions
- ll. Executive-Legislative Agenda
- mm. Other necessary subject matters that may hereinafter established by the Sanggunian

SECTION 8. JOB ORDERS. In the exigency of service and to enhance local legislation and policy-making as a participatory process in order to acquire legitimacy and social acceptability through the involvement of the city's broad spectrum of stakeholders, the Sanggunian shall engage the services of job order employees to perform field work and augment in data collection in various communities and different sectors of society in

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connection with existing and proposed resolutions, ordinances and other policy documents.

As used herein, job orders are employees for piece work or intermittent job of short duration not exceeding six months. In a contract of job order, there exists no employer-employee relationship between the Sanggunian and the persons hired and that services rendered thereunder are not accredited as government service and shall be subject to all general guidelines, rules and regulations by the Civil Service Commission.

SECTION 9. AUTHORITY. In accordance with Sec. 456 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, the City Vice Mayor is hereby authorized to enter into the necessary and appropriate contracts on behalf of the Sangguniang Panlungsod in order to carry out this ordinance subject to pertinent laws, existing budgeting, accounting and auditing rules.

SECTION 10. USE OF APPROPRIATED FUNDS. All sums set aside in the annual budget under the Sangguniang Panlungsod shall be spent solely for the specific purpose for which they have been appropriated, and shall be administered by the Office of the Vice Mayor.

SECTION 11. SEPARABILITY CLAUSE. If, for any reason, any section or provision of this ordinance is declared unconstitutional or invalid, other sections or provisions hereof which are not affected shall continue to be in full force and effect.

SECTION 12. EFFECTIVITY. This Ordinance shall take effect in accordance with the provisions of Republic Act No. 7160, also known as the Local Government Code of 1991, as amended.

ENACTED UNANIMOUSLY.


Author:


COUNCILOR MICHAEL B. FERNANDEZ


DEAN BRYAN L. KUA

City Vice Mayor & Presiding Officer

ATTESTED:


RYAN C. RAVANZO
City Secretary

APPROVED:

MARC BRIAN C. LIM
City Mayor

Date: